

Datamatics' Advantage

- Global Information Technology (IT) & Business Process Management (BPM) organization taking you forward on your route to Digital Transformation
- Trusted partner to several Fortune 500 companies globally
- Capabilities built around technology, domain expertise & knowledge of business processes
- Alliances with global technology leaders such as Microsoft, IBM & EMC²
- More than 7,500 employees globally
- Certified for SEI CMMI Level 4 V1.3, ISO 27001:2013 & ISO 9001:2008
- SSAE 16 compliant processes
- Global presence: U.S., UK, Australia, Dubai & India

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Approach

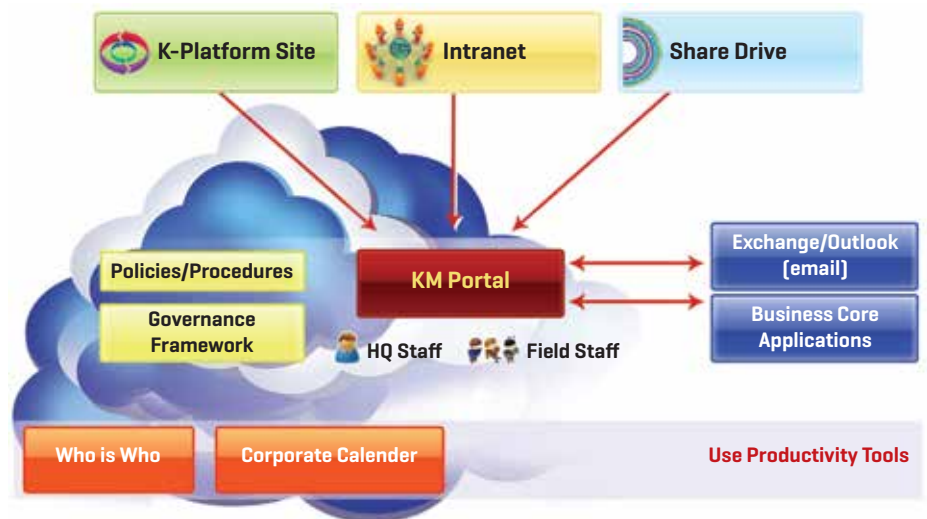
Phase I - Datamatics' consultants carried out an in-depth analysis of client's document management needs. Evaluation, prototyping and selection of an enterprise content management solution was done ensuring that the solution meets the key requirements of ongoing viability, stability and scalability in a common platform that adheres to the organizational guidelines and standards.

Datamatics developed an organizational strategy, project structure, procedures and architecture for the solution. The solution was to enable capture, storage, retrieval, consumption and distribution of business information across the entire spectrum of organizational business processes.

Phase II - Post-analysis, Microsoft SharePoint 2010 Server was identified to be the best fit to cater to the client's Knowledge Management needs.

In the execution phase, Datamatics engaged its experts to implement the various modules of Enterprise Content Management viz. Document Management, Web Content Management, Collaboration, Process Workflows, Email Management, Records Management and Forms Management.

Process



Benefits

- Tight integration with MS Office allowing users to add and retrieve documents directly from common applications such as MS Word, MS Excel and MS PowerPoint
- Flexibility to modify and customize the features at significant lower maintenance costs
- Better communication among team members, tighter project tracking and collaborative document creation and editing
- Access to documents becoming platform and device agnostic
- Centralization substantially reduced the number of emails from country offices, enabling higher productivity
- Strict adherence to regulatory requirements and compliance by ensuring that key records were not accidentally deleted and records were maintained as per the organization File Plan
- Seamless integration with organization-wide core business applications