

DATAMATICS

**DIGITAL
WORKPLACE**

DIGITAL WORKPLACE SOLUTION

The future-proof cloud-based remote workplace



The recent tryst with recurrent pandemics, infection risk due to repeated handling of paper documents, and the focus on Go Green initiatives is mandating governments, social bodies, banks, and PSU organizations to look for Digital alternatives as their paper consumption is on the higher side. Misplaced paper documents and files as well as lack of transparency, accountability, and traceability is demanding Digital Transition and a change in the protocols in which enterprises function towards a paperless Digital Office model.

Datamatics Digital Workplace offers a cloud-based, paperless digital office solution. It can be customized and tailored to suit the widest set of business requirements including snail mail tracking and file management, digital office automation, and records management towards a remote collaborative workspace. It enables enterprises to embrace an immensely agile, safe, scalable, and future-proof business model for supporting a remote operations or work from home culture.

Datamatics Digital Workplace is powered by **Cloud-based Enterprise Content Management (ECM)**, Intelligent Data Capture or Intelligent Data Processing or Intelligent OCR, and configurable workflows. Artificial Intelligence (AI) / Machine Learning (ML) algorithms improve the classification, storage, and retrieval of the digitized data assets. A seamless User Experience Design (UXD) powered by .Net technologies offers an intuitive and strategically designed user interface.

DIGITAL WORKPLACE BUSINESS FUNCTIONS



**DAK / File Management
and Tracking on Whitehall
based file system**



**Correspondence / Letter
Management**



**Office Note
Management**



RTI Management



**Committee & Meeting
Management**



**Integration with Circular
Management Application**



Digital Office Automation



Dynamic Collaboration



Dashboard & Reporting



Records Management



Document Archival

DIGITAL WORKPLACE FEATURES



Eliminates Paper Usage



**Pre-defined
Escalation Matrix**



**Advanced Collaborative
Features**



**Anytime Anywhere
Access**



**Native Language
Compliance**



**Integration With
Enterprise Applications**



DIGITAL WORKPLACE MODULES

Correspondence Management

Captures and archives all decisions throughout the lifetime of the office correspondence or snail mail



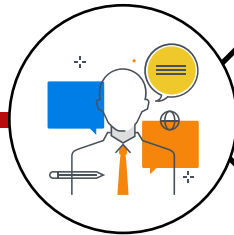
Office Note Management

Manage files and correspondences with electronically driven green notations



Collaboration & Messaging

Provides a collaborative environment with advanced features, such as chat rooms, discussion forums, etc.



Internal / External Query Management

Helps to adhere to the deadlines for response to queries and provides a glimpse of approaching deadline without even opening the file through visual indicators



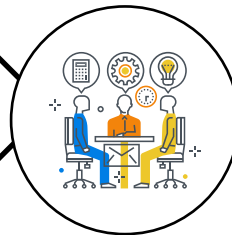
File Management

Helps in efficient movement of the digitized assets with complete accountability and audit-ability throughout the lifecycle



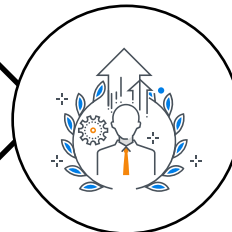
Committee & Meeting Management

Helps with system managed alerts, notifications, and reminders, with ease of creating or dissolving committees dynamically, maintaining records of the committee decisions, minutes, etc.



Knowledge Management

Captures, maintains, and manages the information and knowledge generated through various business processes for future reference



DIGITAL WORKPLACE BENEFITS



**Improved Productivity
& Efficiency**



**Optimization Of Digital Office
And Go-green Initiatives**



**Faster Decision Making
Due To Fast Search And
Faster Retrieval**



**Increased Security Through
Multi-level Authentication**



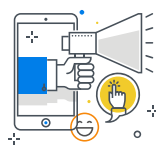
**Increased Accountability Due
To Usage Of Digital Signatures**



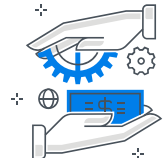
**Improved Cost Savings Through
Reduction In Physical Spaces**



**Elimination Of Data Loss Due
To Misplacement Or Thefts**



**Increased Employee
Engagement In WFH Mode**



**Increased Revenues Due To
Speedier Movement Of Files**



**Optimized Usage
Of Man-power**



**Improved Processes
Eliminating Pendency**



**Easier Tracking, Traceability,
Search-ability And Retrieval**

KEY AWARDS & RECOGNITIONS



Datamatics TruBot and TruCap* won Silver and Bronze Awards at the Asia Pacific Stevie Awards



Datamatics TruCap* won People's Choice Stevie Awards at the American Business Awards 2020



Datamatics recognized in the IAOP 2020 Global Outsourcing 100 List of the world's best outsourcing providers



Datamatics TruBot and TruCap* won Silver and Bronze Awards at the Asia Pacific Stevie Awards



Datamatics wins the Rail Analysis India Award 2020 for Automated Fare Collection technology



Datamatics TruAI wins Gold Stevie Award at the American Business Awards® 2020



Datamatics won 2019 Artificial Intelligence Breakthrough Award for Virtual Reality Game Application for Alzheimer's Patients



Datamatics won the Asia-Pacific Gold Stevie Awards under Innovation in Technology category for its Virtual Reality Gaming Application for Alzheimer's patients



Datamatics received special recognition for Virtual Reality Game Application for Alzheimer's Patients at the IMC Digital Technology Awards

ABOUT DATAMATICS

Datamatics provides intelligent solutions for data-driven businesses to increase productivity and enhance the customer experience. With a complete digital approach, Datamatics portfolio spans across Information Technology Services, Business Process Management, Engineering Services and Big Data & Analytics all powered by Artificial Intelligence. It has established products in Robotic Process Automation, Intelligent

Document Processing, Business Intelligence and Automated Fare Collection. Datamatics services global customers across Banking, Financial Services, Insurance, Healthcare, Manufacturing, International Organizations, and Media & Publishing. The Company has presence across 4 continents with major delivery centers in the USA, India, and Philippines. To know more about Datamatics, visit www.datamatics.com

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