

# P. S. J. Alexander & Co.

Chartered Accountants & Registered Auditors

Partners:

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Our Ref: 04145/46/V/SR/P

Your Ref:

The Directors  
Datamatics Infotech Ltd  
Knowledge Centre  
Plot No 58, Street No 17  
MIDC, Andheri (East)  
Mumbai 400 093  
India

21<sup>st</sup> May 2018

Dear Sirs,

## ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2018

We have now completed our audit of the financial statements of the company for the year-ended 31<sup>st</sup> March 2018. During the course of our audit work we reviewed the accounting systems and principal internal controls procedures operated by the company to enable it to ensure, as far as possible, the accuracy and reliability of its records and to safeguard its assets.

We set out below the significant deficiencies, which came to our attention during this review together with our recommendations for possible improvements in the system. We should point out that the matters dealt with came to our notice during the conduct of our normal audit procedures, which are designed primarily to enable us to express an opinion on the financial statements of the company. Therefore, our comments should not be regarded as comprehensive statement of deficiencies that exist or of all improvements that might be made.

This report has been prepared for the private use of Datamatics Infotech Limited. Its contents should not be disclosed to third parties without our written consent and no responsibility is accepted to any other person.

We look forward to hearing your comments on the points made.

Yours faithfully



Vimal Shah

Datamatics Infotech Ltd



**Management Letter**  
**Year ended 31<sup>st</sup> March 2018**

**APPENDIX 1:**

**1      Review of trade debtors by Management**

*Observation*

When reviewing the trade debtors for recovery of the debts, it was revealed that some old debts for which the credit term has expired were still outstanding, though the current invoices have been promptly settled.

*Effect*

If there are chances of not recovering these old debts and no provision is made in the accounts, the trade debtors and the income will be over stated in the financial statements.

*Recommended Action*

Suggest that the finance team should review the monthly age analysis report of the trade debtors and if credit terms have exceeded and the customer is failing to settle, it should be brought to the notice of the directors and account managers for the client, in order to resolve as soon as possible.

*Comments from Management*

REPORT OF THE DIRECTORS AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018  
FOR  
DATAMATICS INFOTECH LIMITED

**P.S.J. Alexander & Co.**

*Chartered Accountants*

LONDON



DATAMATICS INFOTECH LIMITED

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FOR THE YEAR ENDED 31ST MARCH 2018

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DATAMATICS INFOTECH LIMITED

COMPANY INFORMATION  
FOR THE YEAR ENDED 31ST MARCH 2018

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**DIRECTORS:** Mr R Kanodia  
Mr V G Singh  
Mr B Ugra

**REGISTERED OFFICE:** 1 Doughty Street  
London  
WC1N 2PH

**REGISTERED NUMBER:** 04706198 (England and Wales)

**AUDITORS:** PSJ Alexander & Co  
Chartered Accountants & Statutory Auditors  
1 Doughty Street  
London  
WC1N 2PH

The directors present their report with the financial statements of the company for the year ended 31st March 2018.

**PRINCIPAL ACTIVITY**

The principal activity of the company in the year under review was that of software development and IT consultancy.

**DIRECTORS**

The directors shown below have held office during the whole of the period from 1st April 2017 to the date of this report.

Mr R Kanodia  
Mr V G Singh  
Mr B Ugra

**STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the Report of the Directors and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS**

So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that he ought to have taken as a director in order to make himself aware of any relevant audit information and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**ON BEHALF OF THE BOARD:**

  
.....  
Mr R Kanodia - Director

Date: May 2018

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### **Opinion**

We have audited the financial statements of Datamatics Infotech Limited (the 'company') for the year ended 31st March 2018 which comprise the Income Statement, Balance Sheet and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31st March 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The directors are responsible for the other information. The other information comprises the information in the Report of the Directors, but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Directors.

**Responsibilities of directors**

As explained more fully in the Statement of Directors' Responsibilities set out on page two, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

Vimal Shah (Senior Statutory Auditor)  
for and on behalf of PSJ Alexander & Co  
Chartered Accountants & Statutory Auditors  
1 Doughty Street  
London  
WC1N 2PH

Date: .....



DATAMATICS INFOTECH LIMITED

INCOME STATEMENT  
FOR THE YEAR ENDED 31ST MARCH 2018

	Notes	2018 £	2017 £
<b>TURNOVER</b>		7,448,769	6,504,692
Cost of sales		<u>6,824,706</u>	<u>6,009,179</u>
<b>GROSS PROFIT</b>		624,063	495,513
Administrative expenses		<u>292,092</u>	<u>225,255</u>
<b>OPERATING PROFIT</b>		331,971	270,258
Interest payable and similar expenses		<u>-</u>	<u>522</u>
<b>PROFIT BEFORE TAXATION</b>		331,971	269,736
Tax on profit		<u>65,000</u>	<u>55,752</u>
<b>PROFIT FOR THE FINANCIAL YEAR</b>		<u><u>266,971</u></u>	<u><u>213,984</u></u>

The notes form part of these financial statements

BALANCE SHEET  
31ST MARCH 2018

	Notes	2018 £	2017 £
<b>CURRENT ASSETS</b>			
Debtors	4	2,680,267	1,489,211
Cash at bank		<u>576,157</u>	<u>215,231</u>
		3,256,424	1,704,442
<b>CREDITORS</b>			
Amounts falling due within one year	5	<u>1,972,634</u>	<u>687,623</u>
<b>NET CURRENT ASSETS</b>		<u>1,283,790</u>	<u>1,016,819</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,283,790</u>	<u>1,016,819</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	6	20,000	20,000
Retained earnings		<u>1,263,790</u>	<u>996,819</u>
<b>SHAREHOLDERS' FUNDS</b>		<u>1,283,790</u>	<u>1,016,819</u>

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on May 2018 and were signed on its behalf by:



Mr R Kanodia - Director

The notes form part of these financial statements

1. **STATUTORY INFORMATION**

Datamatics Infotech Limited is a private company, limited by shares, registered in England and Wales. The company's registered number is 04706198 and registered office address is 1 Doughty Street, London, WC1N 2PH.

The principal place of business is 268 Bath Road, Slough, Berkshire, SL1 4DX.

2. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Turnover**

Turnover represents the value of services provided under contracts to the extent that there is a right to consideration and is recorded at the value of the consideration due.

**Foreign currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to profit or loss on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 21 (2017 - 25).

4. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2018	2017
	£	£
Trade debtors	1,848,687	847,310
Amounts owed by group undertakings	20,000	13,789
Other debtors	<u>811,580</u>	<u>628,112</u>
	<u>2,680,267</u>	<u>1,489,211</u>

5. **CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2018	2017
	£	£
Trade creditors	766	9,715
Amounts owed to group undertakings	1,345,886	497,006
Taxation and social security	548,361	148,559
Other creditors	<u>77,621</u>	<u>32,343</u>
	<u><u>1,972,634</u></u>	<u><u>687,623</u></u>

6. **CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:			2018	2017
Number:	Class:	Nominal value:	£	£
20,000	Ordinary shares	£1	<u><u>20,000</u></u>	<u><u>20,000</u></u>

7. **OTHER FINANCIAL COMMITMENTS**

The company had total guarantees and commitments at the balance sheet date of £17,640.

8. **RELATED PARTY DISCLOSURES**

The company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

9. **ULTIMATE PARENT COMPANY**

The immediate and ultimate parent undertaking is Datamatics Global Services Ltd, a public listed company in India. Copies of the consolidated financial statements can be obtained from the company's registered address Knowledge Centre, Plot No. 58 Street No. 17, MIDC, Andheri (East), Mumbai - 400 093, India.

DATAMATICS INFOTECH LIMITED

TRADING AND PROFIT AND LOSS ACCOUNT  
FOR THE YEAR ENDED 31ST MARCH 2018

	2018		2017	
	£	£	£	£
<b>Sales</b>		7,448,769		6,504,692
<b>Cost of sales</b>				
Wages	775,282		873,040	
Social security	29,765		39,056	
Pensions	544		1,237	
Employees welfare expenses	14,555		17,326	
Technical fees	5,931,652		5,055,968	
Visa fees	72,483		18,686	
Travelling	78		685	
Conveyance	347		3,181	
		<u>6,824,706</u>		<u>6,009,179</u>
<b>GROSS PROFIT</b>		<b>624,063</b>		<b>495,513</b>
<b>Expenditure</b>				
Pensions	257		-	
Rent	7,648		7,469	
Wages	197,342		82,516	
Social security	21,635		10,443	
Telephone	4,468		6,427	
Post and stationery	-		24	
Advertising	7,750		23,362	
Travelling	1,088		4,525	
Employees welfare expenses	2,841		1,175	
Conveyance	2,668		2,668	
Entertainment	10,083		9,189	
Bank charges	1,935		1,812	
Sundry expenses	(30)		638	
Insurance	6,632		5,557	
Subscriptions	-		995	
Commission	3,381		-	
Visa costs	1,999		-	
Legal and professional fees	2,386		50,320	
Auditors remuneration	9,580		10,615	
Auditors' remuneration for non audit work	10,429		7,520	
		<u>292,092</u>		<u>225,255</u>
		<b>331,971</b>		<b>270,258</b>
<b>Finance costs</b>				
Bank interest		-		522
<b>NET PROFIT</b>		<u><b>331,971</b></u>		<u><b>269,736</b></u>

This page does not form part of the statutory financial statements