

Datamatics Global Services Limited

Registered Office: Knowledge Centre, Plot No. 58, Street No. 17, MIDC, Andheri East, Mumbai – 400093.

Telephone No: +91 (22)61020000/1/2, **Fax No:** +91 (22) 28343669

CIN: L72200MH1987PLC045205

Website : www.datamatics.com **Email:** investors@datamatics.com

POSTAL BALLOT FORM

Sr. No.:

1. Name & Registered Address of the sole / first named Member :
2. Name(s) of the joint holder(s), (if any) :
3. Registered Folio No./DP ID No. / Client ID No.* :
(*Applicable to Members holding shares in Dematerialized form)
4. Number of shares held :
5. E-Voting Event Number (EVEN) :
6. User ID :
7. Password :
8. I/We hereby exercise my/our vote in respect of the following Resolution to be passed through Postal ballot for the business stated in the Notice dated December 11, 2019 of Datamatics Global Services Limited (“the Company”) by sending my/our assent or dissent to the said Resolutions by placing the tick mark at the appropriate box below. **(Tick in both boxes will render the ballot invalid).**

Item No.	Particulars of Resolution	No. of shares	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1	Sale of 100% shares in CIGNEX Datamatics Inc. (a corporation headquartered in the USA, indirectly held by the Company through CIGNEX Datamatics Corporation (a company incorporated under the laws of British Virgin Islands).			

Place:

Date:

Signature of the Shareholder

(Note: Please read the instructions carefully before exercising your vote)

INSTRUCTIONS

1. This Ballot Form is provided for the benefit of Members who do not have access to e-Voting facility.
2. A Member can opt for only one mode of voting i.e. either through e-Voting or by Postal Form Ballot. If a Member casts votes by both modes, then voting done through e-Voting shall prevail and Postal Ballot Form shall be treated as invalid.
3. For detailed instructions on e-Voting, please refer to the notes appended to the Notice of the Postal Ballot.

Instructions for Voting by Postal Ballot Form

4. Please complete and sign the Ballot Form (no other form or photocopy is permitted) and send it so as to reach the Scrutinizer, Mr. Tushar Shridharani (COP No. 2190) in the enclosed postage pre-paid self-addressed envelope. Postal Ballot forms deposited in person or sent by post or courier at the expense of the member will also be accepted.
5. The Form should be signed by the Member as per the specimen signature registered with the Company/ Depository. In case of joint holding, the Form should be completed and signed by the first named Member and in his/her absence, by the next name of joint holder. A Power of Attorney (POA) holder may vote on behalf of a Member, mentioning the registration number of the POA registered with the Company or enclosing an attested copy of the POA. Exercise of vote by ballot is not permitted through proxy.
6. In case the shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution / Authorization.
7. Votes should be cast either in favour or against by putting the tick (√) mark in the column provided in the Postal Ballot Form.
8. The voting rights of shareholders shall be in proportion of the shares held by them in the paid up equity share capital of the Company as on December 13, 2019.
9. Duly completed Postal Ballot Form should reach the Scrutinizer not later than January 20, 2020 (5:00 p.m.). Postal Ballot Forms received after 5.00 p.m. on January 20, 2020 will be strictly treated as if reply from such member has not been received.
10. A Member may request for a duplicate Postal Ballot Form, if so required by writing to the Company or sending an email at investors@datamatics.com or may also request Datamatics business Solutions Limited at e-mail id anand_bhilare@datamaticsbpm.com. However, duly filled in and signed Duplicate form should reach the scrutinizer not later than the date and time specified in above.
11. Unsigned, incomplete, improperly or incorrectly tick marked Postal Ballot Forms will be rejected. A form will also be rejected if it is received torn, defaced or mutilated to an extent which makes it difficult for the Scrutinizer to identify either the member or as to whether the votes are in favour or against or if the signature cannot be verified.
12. The decision of the Scrutinizer on the validity of the Postal Ballot form and any other related matter shall be final.
13. The result of the voting on the resolutions will be announced within 48 hours of conclusion of the voting through postal ballot & e-Voting and displayed at the registered office of the Company and also communicated to the stock exchanges and shall also be posted on the Company's website.