

Datamatics Global Services Limited

Regd. Office: Knowledge Centre, Plot No. 58, Street No. 17, MIDC, Andheri (E), Mumbai 400 093.

Tel: +91-22-61020000/1/2 | **Fax:** +91-22-28343669 | **CIN:** L72200MH1987PLC045205

Website: www.datamatics.com | **Email:** investors@datamatics.com



(Please read the instructions printed overleaf carefully before exercising your vote)

Serial No:

1.	Name and Address of the Member (in block letters): (Including Joint holders, if any)	
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2.	Folio No:	
	DP ID/Cient ID*:	

(* Applicable to Members holding shares in Dematerialized form)

3.	Number of Shares held:	
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Dear Member,

In compliance with the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, the Company is pleased to provide its members facility to exercise their right to vote on resolutions proposed to be considered at the 30th AGM, by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an e-Voting system from a place other than venue of the AGM ("remote e-voting") will be provided by NSDL.

Your e-voting particulars are set out below:

EVEN (Remote e-Voting Event Number)	User ID	Password/PIN

The remote e-voting facility will be available during the following voting period:

Commencement of remote e-Voting	End of remote e-Voting
August 10, 2018 at 9.00 a.m	August 13, 2018 at 5 p.m.

The cut-off date (record date) for the purpose of reckoning the eligibility of a member to cast vote through remote e-voting and voting at the 30th AGM is August 07, 2018.

This communication forms an integral part of the Notice dated May 29, 2018 for the 30th AGM of the members of the Company to be held on Tuesday, August 14, 2018.

By Order of the Board of Directors

Place : Mumbai
Date : May 29, 2018

Divya Kumat
EVP, Chief Legal Officer & Company Secretary

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The Instructions for remote e-voting are as under:

A. Members whose shareholding is in the Dematerialization form and whose e-mail address are registered with the Company/ Depository Participants will receive an email from NSDL informing user ID and Password:

- i) Open email and open PDF file viz. "Datamatics remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
- ii) Launch internet browser by typing the following URL: <https://www.evoting.nsdl.com/>
- iii) Click on Shareholder – Login
- iv) Put user ID and password as initial password/PIN noted in step (1) above. Click Login.
- v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- vi) Home page of e-voting opens. Click on remote e-Voting: Active Voting Cycles.
- vii) Select "EVEN" of Schneider Electric Infrastructure Limited.
- viii) Now you are ready for e-voting as Cast Vote page opens.
- ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- x) Upon confirmation, the message "Vote cast successfully" will be displayed
- xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
- xii) Institutional members (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to evoting@nsdl.co.in

B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy]:

- i) Initial password is provided as below/at the bottom of the Attendance Slip for the AGM:

EVEN (Remote e-voting Event Number)	USER ID	PASSWORD/PIN
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- ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.

C. Other Instructions

- II. The remote e-voting period commences on August 10, 2018 (9:00 am) and ends on August 13, 2018 (5:00 pm). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e., August 07, 2018, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Members, the Member shall not be allowed to change it subsequently.
- III. The facility for voting through Poll Paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through Poll Paper.
- IV. Members who have cast their vote by remote e-voting prior to the AGM may also attend AGM but shall not be entitled to cast their vote again.
- V. Any person who acquires shares of the Company and becomes member of the Company after dispatch of Notice of AGM and holding shares as of the cut-off date i.e., August 07, 2018, can obtain the login ID and password by sending a request at evoting@nsdl.co.in. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/ Password" option available on www.evoting.nsdl.com
- VI. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the Downloads section of <https://www.evoting.nsdl.com> or contact NSDL at the following toll free no.: 1800-222-990.
- VII. Mr. Aashish K. Bhatt, Practicing Company Secretary in Practice (Membership No. A19639/Certificate of Practice No. 7023) has been appointed as the Scrutinizer to scrutinize the e-voting and poll process in a fair and transparent manner.
- VIII. The Scrutinizer shall immediately after the conclusion of voting at the AGM will count the votes casted at the meeting and thereafter unblock the votes casted through remote e-voting in the presence of at least two (2) witnesses not in the employment of the Company and make not later than 3 days of conclusion of AGM, a consolidated Scrutinizer's Report of the total votes casted in favour or against, if any, forthwith to the Chairman or a person authorized by him in writing who shall countersign the same and declare the results of the voting forthwith.
- IX. The Results declared along with the report of the Scrutinizer shall be placed on the Company's website www.datamatics.com and on the website of NSDL immediately after the declaration of results by the Chairman or a person authorized by him in writing. The Results shall also be simultaneously forwarded to the concerned stock exchanges.