NOTICE

NOTICE is hereby given that the THIRTY FOURTH ANNUAL GENERAL MEETING ("AGM") of the members of DATAMATICS GLOBAL SERVICES LIMITED will be held on Friday, July 29, 2022 at 02.30 P.M. (IST) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") facility to transact the following businesses:

ORDINARY BUSINESS:

- 1. To receive, consider and adopt:
- (a) the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2022, together with the Reports of the Auditors thereon; and
- (b) the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2022, together with the reports of the Board of Directors and the Auditors thereon.
- 2. To confirm the payment of interim dividend on equity shares and to declare a final dividend on equity shares for the financial year ended March 31, 2022.
- 3. To re-appoint Mr. Rahul L. Kanodia (DIN: 00075801), who retires by rotation and being eligible, offers himself for re-appointment.
- 4. RE-APPOINTMENT OF M/S. M. L. BHUWANIA AND CO. LLP, CHARTERED ACCOUNTANTS AS STATUTORY AUDITORS OF THE COMPANY:

To consider and if thought fit, to pass the following Resolution as an **Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s), amendment(s) or re-enactment thereof, for the time being in force) and pursuant to the recommendations of the Audit Committee and the Board of Directors of the Company, M/s. M. L. Bhuwania and Co. LLP, Chartered Accountants (Firm Registration No. 101484W/W100197) be and are hereby reappointed as the Statutory Auditors of the Company for the term of five consecutive years, who shall hold office from the conclusion of the 39th Annual General Meeting till the conclusion of the 39th Annual General Meeting to be held in the year 2027 on such

remuneration as may be decided by the Board of Directors in consultation with the Statutory Auditors of the Company."

SPECIAL BUSINESS:

5. RE-APPOINTMENT OF MR. RAHUL L. KANODIA AS A WHOLE-TIME DIRECTOR DESIGNATED AS VICE CHAIRMAN & CEO OF THE COMPANY:

To consider and if thought fit, to pass the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Sections 196, 197, 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 ("Act") and Rules made thereunder (including any statutory modification or re-enactment thereof, for the time being in force), and subject to such other consents, approval, permissions as may be required and as recommended by the Nomination & Remuneration Committee and approved by the Board of Directors, approval of the Members be and is hereby accorded for re-appointment of Mr. Rahul L. Kanodia (DIN: 00075801) as a Whole-Time Director designated as Vice Chairman & CEO of the Company, liable to retire by rotation, for a period of 5 (five) years commencing from February 22, 2022 to February 21, 2027;

RESOLVED FURTHER THAT pursuant to regulation 17(6)(e) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) (Amendment) Regulations, 2018 and Sections 197, 198 and other applicable provision of the Companies Act, 2013 and the rules made thereunder (including any statutory modification or re-enactment thereof) read with Schedule V of the Companies Act, 2013 and as recommended by the Nomination & Remuneration Committee and approved by the Board of Directors, approval of the Members be and is hereby accorded for payment of remuneration to Mr. Rahul L. Kanodia (DIN: 00075801), Whole-Time Director designated as Vice Chairman & CEO of the Company, as per the below terms and conditions, notwithstanding that the annual aggregate remuneration payable to the Executive Directors, may exceed 5% of the net profit of the Company as calculated under section 198 of the Act in any financial year during the tenure of his appointment:

| 1 | BasicSalary | : | ₹66,00,000/-perannum. | |
|---|------------------------------|---|--|--|
| 2 | House Rent Allowance | : | 50% of the Basic Salary i.e. ₹33,00,000/- per annum. | |
| 3 | Personal Allowance/Perks | : | ₹26,95,000/- per annum as per the rules of the Company. | |
| 4 | Accommodation | : | (i) Rent-free fully furnished accommodation or Allowance as per the rules of the Company; | |
| | | | (ii) Reimbursement of gas, electricity and house maintenance expenses. | |
| 5 | Leave Travel Allowance (LTA) | : | As per the rules of the Company upto₹55,000 per annum. | |
| 6 | Club | : | Fees of Club subject to maximum of two clubs. This will include annual membership fee but not admission fee and life membership fee. | |
| 7 | Insurance | : | As per the rules of the Company. | |



| 8 Leave | : | Leave with full pay and allowance as per the rules of the Company. | |
|------------------|---|--|--|
| 9 Provident Fund | : | Contribution to Provident Fund/Annuity Fund/Superannuation Fund or Allowance as per rules of the Company. | |
| 10 Gratuity | : | Gratuity in accordance with the rules of the Company. | |
| 11 Car | : | Vehicle(s) as per the rules of the Company. | |
| 12 Communication | : | Tele-Communication facilities including internet charges as per the rules of the Company. | |
| 13 Commission | : | Upto 1% of the net profits of the Company as computed in accordance with the provision of Sections 198 of the Companies Act, 2013. | |

RESOLVED FURTHER THAT the remuneration payable to Mr. Rahul L. Kanodia (including the salary, perquisites, benefits, amenities and incentives) shall not exceed the limits laid down in Sections 197 and 198 of the Act, including any statutory modifications or re-enactment thereof;

RESOLVED FURTHER THAT the gross remuneration to be paid to Mr. Rahul L. Kanodia be increased, augmented and/or enhanced, subject to the aforesaid provisions and applicable approvals upto 20% per annum or at such other percentage as may be approved by the Board;

RESOLVED FURTHER THAT where in any financial year during the currency of the tenure of Mr. Rahul L. Kanodia, the Company has no profits or its profits are inadequate, the Company may pay the above remuneration to Mr. Rahul L. Kanodia, Whole-Time Director designated as Vice-Chairman and CEO of the Company as the minimum remuneration for a period not exceeding 3 (three) years or such other period as may be statutorily permitted subject to receipt of the requisite approvals, if any;

RESOLVED FURTHER THAT the Board of Directors and/or any Committee thereof be and is hereby authorized from time to time to amend, alter or otherwise vary the terms and conditions of the re-appointment of Mr. Rahul L. Kanodia including remuneration, within the overall limits specified in the Act or other regulations as may be applicable to the Company;

RESOLVED FURTHER THAT approval of members of the Company be and is hereby accorded to the Board of Directors of the Company (including any Committee thereof) to do all such acts, deeds, matters and things and to take all such steps as may be required in this connection including seeking all necessary approvals to give effect to this Resolution and to settle any questions, difficulties or doubts that may arise in this regard and further to execute all necessary documents, applications, returns and writings as may be necessary, proper, desirable or expedient to give effect to this Resolution."

By Order of the Board of Directors For Datamatics Global Services Limited

> Sd/-Divya Kumat EVP, Chief Legal Officer & Company Secretary

Place : Mumbai Date : April 28, 2022

Registered Office:

Knowledge Centre, Plot No. 58, Street No. 17, MIDC, Andheri (E), Mumbai - 400 093. CIN: L72200MH1987PLC045205 Tel: +91(22) 61020000/1/2 | Fax: +91(22)28343669 Website: www.datamatics.com Email: investors@datamatics.com

NOTES:

1 In view of the current extraordinary circumstances due to COVID-19 pandemic requiring social distancing, the Ministry of Corporate Affairs ("MCA") has vide its Circular No. 02/2021 dated January 13, 2021 read with Circular No. 20 dated May 5, 2020, Circular No. 17 dated April 13, 2020 and circular No. 14 dated April 8, 2020 and Circular No. 2& 3 /2022 dated May 5, 2022 (hereinafter collectively referred to as "MCA Circulars") and the Securities and Exchange Board of India ("SEBI") vide its SEBI/HO/CFD/CMD1/CIR/P/2020/79 Circular No. dated May 12, 2020 and SEBI/HO/CFD/CMD2/ CIR/P/ 2021/11 dated January 15, 2021 and SEBI/HO/CFD/ CMD2/CIR/P/2022/62 dated May 13, 2022 respectively, permitted the holding of Annual General Meeting through VC or OAVM without the physical presence of Members at a common venue. In compliance with these MCA Circulars and SEBI Circulars and the relevant provisions of the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Annual General Meeting of the Members of the Company is being held through VC/OAVM. Hence, Members can attend and participate in the AGM through VC/OAVM only. The deemed venue for the Annual General Meeting of the Company shall be the Registered Office of the Company.

- 2. The Notice of the Annual General Meeting along with the Annual Report for the financial year 2021-22 is being sent only by electronic mode to those Members whose email addresses are registered with the Company/ Depositories as on Friday, July 01, 2022 in accordance with the aforesaid MCA and SEBI Circulars. Members may note that the Notice of Annual General Meeting and Annual Report for the financial year 2021-22 will also be available on the Company's website <u>www.datamatics.com</u>, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <u>www.bseindia.com</u> and <u>www.nseindia.com</u> respectively, and on the website of NSDL at <u>www.evoting.nsdl.com</u>.
- 3. The relevant details, pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Director seeking appointment/re-appointment at this AGM is annexed to the Notice.
- 4. Pursuant to the provisions of the Companies Act, 2013 ("the Act"), a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
- 5. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination & Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 6. Institutional / Corporate Shareholders (i.e. other than individuals / HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its Board or governing body Resolution/Authorization etc., authorizing its representative to attend the AGM through VC/OAVM on its behalf and to vote through remote e-voting. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to swapneel@spassociates.co with a copy marked to evoting@nsdl.co.in.
- As per Regulation 40 of SEBI Listing Regulations, as amended, securities of listed companies can be transferred only in dematerialized form with effect from April 1, 2019, except in case of request received for transmission or transposition of securities. In view of this

and to eliminate all risks associated with physical shares and for ease of portfolio management, members holding shares in physical form are requested to consider converting their holdings to dematerialized form. Members can contact the Company or Company's Registrars and Transfer Agents, Datamatics Business Solutions Limited ("DBSL") for assistance in this regard.

- 8. The Register of members and Share Transfer Books of the Company will be closed from Saturday, July 23, 2022 to Friday, July 29, 2022 (both days inclusive) in connection with the AGM and for the purpose of dividend.
- 9. The Company has fixed Friday, July 22, 2022 as the "Record Date" for determining entitlement of Members to final dividend for the financial year ended March 31, 2022, if approved at the AGM.
- 10. The Board of Directors of the company had declared an interim dividend of ₹ 2.5/- per share i.e., at the rate of 50% on face value of ₹ 5/- on August 13, 2022. The same was paid on September 10, 2022.
- Final dividend of ₹ 1.25/- per share, i.e., at the rate of 25% on face value of ₹ 5/- each for the year ended March 31, 2022, as recommended by the Board of Directors, if approved at the AGM, payment of such dividend subject to deduction of tax at source will be paid on or after August 03, 2022 as under:
 - (i) To all Beneficial Owners in respect of shares held in dematerialized form as per the data as may be made available by the National Securities Depository Limited ("NSDL") and the Central Depository Services (India) Limited ("CDSL"), collectively "Depositories", as of end of day on Friday, July 22, 2022.
 - (ii) To all Members in respect of shares held in physical form after giving effect to valid transmission or transposition requests lodged with the Company as of the close of business hours on Friday July 22, 2022.
- Pursuant to the changes introduced to the Income Tax 12. Act, 1961 by the Finance Act 2020, with effect from April 1, 2020, dividends paid or distributed by a company are taxable in the hands of members, and the Company is required to deduct tax at source (TDS) at the prescribed rates on the dividend paid to its shareholders. The TDS rate would vary depending on the residential status of the shareholder and the documents submitted by them and accepted by the Company. In order to enable us to determine the applicable TDS rate, members are requested to submit the relevant documents on or before July 22, 2022. A copy of the detailed communication regarding TDS on dividend, which was previously sent to the Shareholders by e-mail is available at the weblink https://www.datamatics.com/about-us/investorrelations/financials. Members are requested to refer to the same for further details. Kindly note that no documents in respect of TDS would be accepted from members after July 22, 2022.



- 13. To support the 'Green Initiative', Members who have not yet registered their email addresses are requested to register the same with their DPs in case the shares are held by them in electronic form and with DBSL in case the shares are held by them in physical form.
- 14. Members are requested to intimate changes, if any, pertaining to their name, postal address, email address, telephone/ mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as name of the bank and branch details, bank account number, MICR code and IFSC code, etc., to their DPs in case the shares are held by them in electronic form and to DBSL in case the shares are held by them in physical form.

SEBI has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their depository participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to DBSL.

- 15. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. Members are requested to submit the said details to their DP in case the shares are held by them in electronic form and to DBSL in case the shares are held in physical form.
- 16. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or DBSL, the details of such folios together with the share certificates for consolidating their holdings in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.
- 17. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
- Shareholders are requested to forward their queries on the annual report for the financial year ended March 31, 2022 to the Company on <u>investors@datamatics.com</u> on or before Friday, July 22, 2022.
- 19. Members are requested to note that, dividends if not encashed for a consecutive period of 7 years from the date of transfer to Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund ("IEPF"). The shares in respect of such unclaimed dividends are also liable to be transferred to the demat account of the IEPF Authority. In view of this, Members are requested to claim their dividends from the Company, within the stipulated timeline. The Members, whose unclaimed

dividends/shares have been transferred to IEPF, may claim the same by making an online application to the IEPF Authority in web Form No. IEPF-5 available on www.iepfgov.in. Members' attention is particularly drawn to the "Corporate Governance" section with respect to unclaimed and unpaid dividends.

- 20. Members attending the AGM through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
- 21. A person who is not a Member as on the cut-off date i.e. Friday, July 22, 2022 should treat this Notice for information purposes only.
- 22. Since the AGM will be held through VC / OAVM, the Route Map is not annexed in this Notice.

Instructions for voting through electronic means (evoting):

- I. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the Listing Regulations, the Company is pleased to provide to its Members facility to exercise their right to vote on resolutions proposed to be passed in the Meeting by electronic means.
- II. The Company has engaged the services of National Securities Depository Limited (NSDL) as the Agency to provide remote e-Voting facility and e-Voting during the AGM.
- III. The Board of Directors has appointed Mr. Swapneel
 V. Patel, Company Secretary in Practice (Membership No. A41106/Certificate of Practice No. 15628) as the Scrutinizer to scrutinize the voting during the AGM and remote e-voting process in a fair and transparent manner.
- IV. The Results of voting will be declared within 2 working days of the conclusion of the AGM. The declared Results, along with the Scrutinizer's Report will be submitted with the Stock Exchanges where the Company's equity shares are listed (BSE Limited & National Stock Exchange of India Limited) and shall also be displayed on the Company's website www.datamatics.com and NSDL's website www.evoting.nsdl.com.
- V. Voting rights of the Members for voting through remote e-Voting and voting during the AGM shall be in proportion to shares of the paid-up equity share capital of the Company as on the cut-off date i.e. Friday, July 22, 2022. A person, whose name is recorded in the Register of Members or in the Register of Beneficial owners (as at the end of the business hours) maintained by the depositories/RTA as on the cut-off date shall only be entitled to avail the facility of remote e-Voting and voting during the AGM.

- VI. The remote e-Voting facility will be available during the following period:
 - a. Commencement of remote e-Voting: 09:00 A.M. (IST) on Tuesday, July 26, 2022.
 - b. End of remote e-Voting: 05:00 P.M. (IST) on Thursday, July 28, 2022.
 - c. The remote e-Voting will not be allowed beyond the aforesaid date and time and the remote e-Voting module shall be disabled by NSDL upon expiry of aforesaid period.
- VII. Those Members, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system during the AGM.
- VIII. The Members who have cast their vote by remote e-Voting prior to the AGM may also attend/ participate in the AGM through VC/OAVM but shall not be entitled to cast their vote again.
- IX. Any person, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holds shares as of the cut-off date, may obtain the login ID and password by sending a request at <u>evoting@nsdl.co.in</u> mentioning their demat account number/ folio number, PAN, name and registered address. However, if he/ she is already registered with NSDL for remote e-Voting then he/ she can use his/ her existing User ID and password for casting the vote.
- X. The Registers required to be maintained under the Companies Act, 2013 and all other documents referred to in the Notice will be available for inspection in electronic mode. Members can inspect the same by sending an email to investors@datamatics.com.

XI. Process and manner of remote e-voting:

Members are requested to follow the below instructions to cast their vote through e-Voting:

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

Step 1: Access to NSDL e-Voting system.

Step 2: Cast your vote electronically on NSDL e-Voting system.

Step 1: Access to NSDL e-Voting system:

A. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-

Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

| Type of shareholders | Login Method |
|--|---|
| Individual Shareholders holding securities in demat mode with NSDL. | If you are already registered for NSDL IDeAS facility, please visit the e-Service website of NSDL. Open web browser by typing the f o I I o w i n g U R L : <u>https://eservices.nsdl.com</u> either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section. A new screen will open. You will have to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on "Access to e- Voting" under e-Voting services and you will be able to see e- Voting page. Click on options available against company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. |
| | If you are not registered for IDeAS e-Services, option to register is available at <u>https://eservices.nsdl.com.</u> Select "Register Online for IDeAS Portal" or click at <u>https://eservices.nsdl.com/Secur</u> <u>eWeb/IdeasDirectReg.jsp.</u> Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/ Member' section. A new screen |



will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on options available against company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

4. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

NSDL Mobile App is available on App Store Google Play

| Individual Shareholders holding securities in demat mode with CDSL. | 1. Existing users who have opted for Easi / Easiest, they can login through their user id and pass- word. Option will be made available to reach e-Voting page without any further authentica- tion. The URL for users to login to E a s i / E a s i e s t a r e https://web.cdslindia.com/myea s i / h o m e / l o g i n o r www.cdslindia.com and click on New System Myeasi. |
|--|--|
| | 2. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL . Click on NSDL to cast your vote. |
| | 3. If the user is not registered for Easi/Easiest, option to register is available at <u>https://web.cdslindia.com/myea</u> <u>si/Registration/EasiRegistration.</u> |
| | 4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in <u>www.cdslindia.com</u> home page. The system will authenticate the |

| | user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress. |
|---|---|
| Individual Shareholders (holding securities in demat mode) login through their depository participants. | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e- Voting facility. Once login, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on options available against company name or e-Voting service provider i.e. NSDL and you will be redirected to e- Voting website of NSDL for casting your vote during the remote e- Voting period or joining virtual meeting & voting during the meeting. |

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at above mentioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

| Logintype | Helpdesk details |
|--|---|
| Individual Share- holders holding securities in demat modewithNSDL. | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <u>evoting@nsdl.co.in</u> or call at toll free no.: 1800 1020 990 and 1800 22 44 30. |
| Individual Share- holders holding securities in demat modewithCDSL. | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or contact at 022- 23058738 or 022- 23058542-43. |

B. Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <u>https://www.evoting.nsdl.com</u> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.

3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at https://eservices.nsdl.com/ with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

| Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical | Your User ID is: |
|--|---|
| a) For Members who hold shares in demat account | 8 Character DP ID followed by 8 Digit Client ID |
| with NSDL. | For example, if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12***** |
| b) For Members who hold | 16 Digit Beneficiary ID |
| shares in demat account with CDSL. | For example, if your Beneficiary ID is 12************ then your userID is 12****** |
| c) For Members holding shares in Physical Form. | EVEN Number followed by Folio Number registered with the company |
| | For example, if folio number is 001*** and EVEN is 101456 then user ID is 101456001*** |

- 5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
 - c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8-digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

- (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on <u>"Forgot User Details/Password?"</u> (If you are holding shares in your demat account with NSDL or CDSL) option available on <u>www.evoting.nsdl.com</u>.
 - b) <u>Physical User Reset Password?"</u> (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.co.in</u> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- Now you are ready for e-Voting as the Voting page opens. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join General Meeting".
- 3. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 4. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 5. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 6. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders:

 Institutional / Corporate shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc., with attested specimen



signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by email to <u>swapneel@spassociates.co</u> with a copy marked to <u>evoting@nsdl.co.in.</u>

- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on https://www.evoting.nsdl.com to reset the password.
- In case of any queries relating to e-voting you may refer to the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <u>https://www.evoting.nsdl.com</u> or call on toll free no.: 1800-222-990 or send a request at <u>evoting@nsdl.co.in</u>.

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to investors@datamatics.com.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to investors@datamatics.com. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- 3. Alternatively shareholder/members may send a request to <u>evoting@nsdl.co.in</u> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE EGM:

- The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- 2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not

casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.

- 3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

In case you have not registered your e-mail address with the Company/ Depository, please follow below instructions for registration of e-mail address for obtaining Annual Report and / or login details for e-voting:

| Physical Holding | Send a request to the Registrar and Transfer Agents of the Company, DBSL at investorsquery@datamaticsbpm.com providing Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) for registering email address. Following additional details need to be provided in case of updating Bank Account Details: | | |
|---------------------|--|--|--|
| | a) Name and Branch of the Bank in which you wish to receive the dividend, | | |
| | b) the Bank Account type, | | |
| | c) Bank Account Number allotted by their banks after implementation of Core Banking Solutions, | | |
| | d) 9 digit MICR Code Number, | | |
| | e) 11 digit IFSC Code, | | |
| | f) a scanned copy of the cancelled cheque bearing the name of the first shareholder. | | |
| Demat Holding | Please contact your Depository Participant (DP) and register your email address and bank account details in your demat account, as per the process advised by your DP. | | |

24. INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM:

 Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM link" placed under "Join General meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Members seeking any information with regard to the annual accounts for 2021-22 or any business to be dealt at the AGM, are requested to send an e-mail on investors@datamatics.com on or before Friday, July 22, 2022 along with their name, DP ID and Client ID/ folio number, PAN and mobile number. The same will be replied by the Company suitably.
- 6. Members of the Company who would like to speak or express their views or ask questions during the AGM may register themselves as a speaker by sending their request mentioning their name, demat account number/folio number, email id, mobile number on or before Friday, July 22, 2022 at investors@datamatics.com. Those Members who have

registered themselves as a Speaker will only be allowed to express their views or ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

7. A facility will be provided to the shareholders attending the meeting through VC/ OAVM, whereby they can pose questions concurrently, during the proceeding of the meeting. Questions raised during the meeting will be responded by the Company suitably. The Company however reserves the right to limit and respond to queries raised by members.

> By Order of the Board of Directors For Datamatics Global Services Limited

> > Sd/-Divya Kumat EVP, Chief Legal Officer & Company Secretary

Place : Mumbai Date : April 28, 2022

Registered Office:



Explanatory Statement

As required by Section 102 of the Companies Act, 2013 (the Act), the following Explanatory Statement sets out all material facts relating to the business mentioned under Item Nos. 4 to 5 of the accompanying Notice dated April 28, 2022:

Item No. 4: This Explanatory Statement is provided though strictly not required as per Section 102 of the Act.

To re-appoint M/s. M. L. Bhuwania and Co. LLP, Chartered Accountants as Statutory Auditors of the Company and to fix their remuneration:

M/s. M. L. Bhuwania and Co. LLP, Chartered Accountants (Firm Registration No. 101484W/W100197), were appointed as Statutory Auditors of the Company by the Members at the 29^{th} Annual General Meeting ('AGM') held on September 14, 2017 for a period of 5 years, to hold office from the conclusion of the 29^{th} AGM till the conclusion of the 34^{th} AGM of the Company to be held in the calendar year 2022. Accordingly, the present term of M/s. M. L. Bhuwania and Co. LLP expires on conclusion of the ensuing 34^{th} AGM.

M/s. M. L. Bhuwania and Co. LLP, are eligible for re-appointment for a second consecutive term of 5 years in terms of the provisions of Section 139 of the Act read with the Companies (Audit and Auditors) Rules, 2014.

M/s. M. L. Bhuwania and Co. LLP, have given their consent for their re-appointment as Statutory Auditors of the Company and has issued certificate confirming that their re-appointment, if made, will be within the limits prescribed under the provisions of Section 139 of the Companies Act, 2013 ('the Act') and the rules made thereunder. M/s. M. L. Bhuwania and Co. LLP, have confirmed that they are eligible for the proposed appointment under the Act, the Chartered Accountants Act, 1949 and the rules or regulations made thereunder. As required under the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, M/s. M. L. Bhuwania and Co. LLP have confirmed that they hold a valid certificate issued by the Peer Review Board of ICAI.

After evaluating and considering various factors such as industry experience, competency of the audit team, efficiency in conduct of audit, independence, etc., the Board of Directors of the Company has, based on the recommendation of the Audit Committee, at its meeting held on April 28, 2022 proposed the re-appointment of M/s. M. L. Bhuwania and Co. LLP, Chartered Accountants (Firm Registration No. 101484W/W100197), as the Statutory Auditors of the Company for the second and final term of five consecutive years, who shall hold office from the conclusion of this 34th AGM till the conclusion of the 39th AGM of the Company to be held in the year 2027. The remuneration proposed to be paid to the Statutory Auditors during their second and final term would be in line with the existing remuneration and shall be commensurate with the services to be rendered by them during the said tenure. The Board of Directors in consultation with the Audit Committee may alter and vary the terms and conditions of appointment, including remuneration, in such manner and to such extent as may be mutually agreed with the Statutory Auditors.

M. L. Bhuwania and Co. was established in 1954 by Mr. M. L. Bhuwania as a proprietary chartered accountancy firm. In 1971, it was converted into a partnership firm with Mr. J. P. Bairagra as a partner, who continues to be the senior-most partner of the firm till date and now, the managing partner of the firm. The

partnership firm was converted into a Limited Liability Partnership (LLP) in March 2017 with the new name M/s. M. L. BHUWANIA AND CO LLP and it is a multi-disciplinary Audit Firm catering to various clients in diverse sectors. The firm holds the 'Peer Review' certificate as issued by 'ICAI'.

The Board recommends the resolution set out at Item No.4 of the Notice for approval by the Members by way of an Ordinary Resolution.

None of the Directors or Key Managerial Personnel of the Company or their relatives are interested or concerned, financially or otherwise, in the resolution.

Item No. 5

Approval of re-appointment and payment of remuneration to Mr. Rahul L. Kanodia (DIN: 00075801) as Whole-Time Director designated as Vice-Chairman & CEO for a period of 5 years with effect from February 22, 2022 to February 21, 2027:

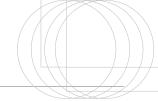
The members of the Company had at the 29th AGM of the Company held on September 14, 2017, re-appointed Mr. Rahul L. Kanodia as a Whole-Time Director, designated as Vice Chairman & Chief Executive Officer of the Company for a period of five years effective from February 22, 2017. As per the terms, tenure of his appointment expired on February 21, 2022.

Accordingly, on the recommendation of Nomination & Remuneration Committee, the Board of Directors at their meeting held on January 20, 2022, re-appointed Mr. Rahul L. Kanodia as a Whole-Time Director, designated as Vice Chairman & Chief Executive Officer of the Company for a further period of five years, with effect from February 22, 2022 liable to retire by rotation, subject to approval of the Members by way of Special Resolution.

Requisite Notice under Section 160 of the Act proposing the reappointment of Mr. Rahul L. Kanodia has been received by the Company. Mr. Rahul L. Kanodia satisfies all the conditions set out in Part-I of Schedule V to the Act as also conditions set out under sub-section 3 of section 196 of the Companies Act, 2013 ('Act') for being eligible for his re-appointment. Mr. Rahul L. Kanodia is not disqualified from being reappointed as a Whole-Time Director in terms of Section 164 and Section 196 of the Companies Act, 2013 and has also given his consent to act as Whole-Time Director of the Company.

Further in terms of Regulation 17(6)(e) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) (Amendment) Regulations, 2018 issued on May 09, 2018 ('Amended Listing Regulations'), the remuneration payable to Executive Directors who are promoters or members of promoter group, shall be subject to the approval of the shareholders by Special Resolution, where the aggregate annual remuneration payable to such directors exceeds five per cent (5%) of the net profits of the Company. Considering the said limits the Board recommends Special Resolution for paying remuneration exceeding the prescribed limits in any year during the tenure of his appointment, for the approval of the shareholders of the Company.

In accordance with the provisions of Sections 196, 197 & other applicable provisions of the Act, read with Schedule V of the said Act, the proposed re-appointment and the terms of remuneration payable to Mr. Rahul L. Kanodia, as Whole-Time



Director designated as Vice-Chairman & CEO require approval of members by way of Special Resolution.

Therefore, it is proposed to seek the approval of the Members of the Company for the re-appointment and the terms of remuneration payable to Mr. Rahul L. Kanodia, in terms of the applicable provisions of the Act and rules framed thereunder.

The Explanatory Statement may be considered as a written Memorandum setting out terms, conditions and limits of remuneration of Mr. Rahul L. Kanodia in terms of Section 190 of the Act.

None of the Directors and Key Managerial Personnel of the Company and their relatives except Dr. Lalit S. Kanodia, Mr. Sameer L. Kanodia, Directors and their relatives to the extent of their shareholding interest, if any, in the Company are concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the accompanying Notice of the AGM.

The details of the directors seeking appointment/reappointment as required by Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) and Secretarial Standards-2 issued by the Institute of Company Secretaries of India and other relevant particulars pertaining to the Company, which are required to be disclosed as per Section II of Part II of Schedule V of the Companies Act, 2013 are given in the annexure and forms part of this Notice.

Brief Profile of Mr. Rahul L. Kanodia [DIN: 00075801]

Mr. Rahul L. Kanodia holds an MBA degree from Columbia University (USA) with a major in Business Strategy & Marketing and a minor in Mergers & Acquisition and Turnaround Management. He is a graduate from H. R. College (India) with specialization in Finance & Accounting and holds bachelor's degree from Babson College (USA) with specialization in Management Information Systems.

Mr. Rahul L. Kanodia leads all strategic and corporate initiatives globally, leading to the long-term growth, profitability and industry leadership of the organization. He has over 30 years of professional experience and has held several progressively senior and leadership positions.

He has been the Chief Architect for re-positioning and transforming Datamatics from a service led organization to a solutions organization focused on enhancing business productivity through smart automation of data driven processes. He has also been driving the Company's foray into new geographies.

Under his aegis, Datamatics has become one of the fastest

growing IT/ITeS companies among all the listed outsourcing companies on the Bombay Stock Exchange and the National Stock Exchange. Recognizing his contribution, in the year 2014 he was presented with 'CEO of the Year Award' for his exemplary leadership amongst organizations from across 41 Asian countries.

He serves as the Chairman for the Western Region of ESC (Electronics and Computer Software Export Promotion Council, Government of India's largest Electronics and IT trade facilitation organization) and is a member of NASSCOM's Regional Council. He is also on the Advisory Board of Columbia University's India Business Initiative (New York) and serves as a Director at Safari Industries (India) Limited.

He holds 209 shares in the Company. He is son of Dr. Lalit S. Kanodia and brother of Mr. Sameer L. Kanodia, Directors of the Company.

The Board is of the view that Mr. Rahul L. Kanodia's knowledge, experience and skill set will be of immense benefit and value to the Company and pursuant to the recommendation of the Nomination & Remuneration Committee, recommends his reappointment, as Whole Time Director designated as Vice-Chairman & CEO of the Company for a further period of five (5) years with effect from February 22, 2022 to February 21, 2027, to the Members for approval.

The Board recommends the Special Resolution set out at Item No. 5 of the Notice for approval by the Members.

By Order of the Board of Directors For Datamatics Global Services Limited

> Sd/-Divya Kumat EVP, Chief Legal Officer & Company Secretary

Place : Mumbai Date : April 28, 2022

Registered Office:



Statement as required under Section II of Part II of Schedule V of the Companies Act, 2013 giving details in respect of reappointment of Mr. Rahul L. Kanodia as a Whole-Time Director, designated as Vice Chairman & Chief Executive Officer of the Company

- I. General Information:
- 1. Nature of Industry: IT &ITeS
- 2. Date or expected date of commencement of Commercial Production: The Company is in operation since 1987.
- In case of new companies, expected date of commencement of activities as per object approved by financial institutions appearing in the prospectus: Not Applicable.

4. Financial Performance based on given indicators:

| | | (₹in million) |
|------------------|------------|---------------|
| Particulars | FY 2021-22 | FY 2020-21 |
| Turnover | 5,785.10 | 4,576.63 |
| Profit after Tax | 1,111.15 | 563.10 |

5. Foreign Investment or Collaborations, if any: The Company has total investments of ₹ 652.95 million in 6 wholly owned foreign subsidiaries.

II. Information about the appointee:

1. **Background Details:** Mr. Rahul L. Kanodia leads all strategic and corporate initiatives globally, leading to the long-term growth, profitability and industry leadership of the organization. He has over 30 years of professional experience and has held several progressively senior and leadership positions. He holds an MBA degree from Columbia University (USA), with a major in Business Strategy & Marketing and a minor in Mergers & Acquisition and Turnaround Management. He has 2 Bachelor degrees from H. R. College (India), with specialization in Finance & Accounting, and Babson College (USA), with specialization in Management Information Systems.

2. Past Remuneration:

| Remuneration for FY 2021-22 is as under: | (₹ in million) |
|--|----------------|
| Salary | 12.60 |
| Benefits, Perquisites and Allowances | 1.70 |
| Commission | 11.94 |
| Total | 26.24 |

3. Recognition or award: In the year 2014 he was presented with 'CEO of the Year Award' for his exemplary leadership amongst organizations from across 41 Asian countries. Rahul also received 'CEO of the Year Award' in the year 2019 in 2nd Edition of Leadership Summit & Awards. Rahul serves as the Chairman for the Western Region of ESC (Electronics and Computer Software Export Promotion Council, Government of India's largest Electronics and IT trade facilitation organization), Chairman of NASSCOM's Regional Council. Rahul also serves on the Advisory Board of Columbia University's India Business Initiative (New York) and is also Director on the Board of Goa Institute of Management and Safari Industries.

- 4. Job profile and his suitability: Mr. Rahul L. Kanodia has been the Chief Architect for re-positioning and transforming Datamatics from a service led organization to a solutions organization focused on enhancing business productivity through smart automation of data driven processes. Rahul leads all the strategic and corporate initiatives globally, leading to the long-term growth, profitability and industry leadership for Datamatics. He has also been driving the company's foray into new geographies, and the company's digital growth strategy.
- 5. **Remuneration proposed:** As mentioned in Explanatory Statement of this Notice.
- 6. Comparative Remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates, the relevant details would be w.r.t. the country of his origin): Considering the size of the Company, the industry benchmarks, experience of and the responsibilities shouldered by the appointee, the proposed remuneration payable to Mr. Rahul L. Kanodia commensurate with the remuneration paid to similar appointee in other companies.
- 7. Pecuniary Relationship directly or indirectly with the Company, or relationship with the managerial personnel, if any: Besides the remuneration proposed, Mr. Rahul L. Kanodia does not have any pecuniary relationship directly or indirectly with the Company or managerial personnel of the Company. He is son of Dr. Lalit S. Kanodia who is Founder, Whole-Time Director & Chairman of the Company and brother of Mr. Sameer L. Kanodia who is Non-Executive Director of the Company.

III. Other Information:

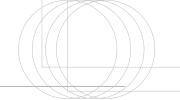
| 1 | Reasons for inadequacy of Profits | The Company has not incurred losses and has earned adequate profits over the past many years, However this is an enabling provision in the event the proposed remuneration were to breach the limit set under the Companies Act, 2013. |
|---|---|---|
| 2 | Steps taken or proposed to be taken for improvement | Not Applicable. |
| 3 | Expected increase in productivity and profits in measurable terms | Not Applicable. |

By Order of the Board of Directors For Datamatics Global Services Limited

> Sd/-Divya Kumat EVP, Chief Legal Officer & Company Secretary

Place : Mumbai Date : April 28, 2022

Registered Office:



PARTICULARS OF DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT AT THE AGM PURSUANT TO REGULATION 36(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 AND SECRETARIAL STANDARD ON GENERAL MEETINGS ISSUED BY THE INSTITUTE OF COMPANY SECRETARIES OF INDIA:

| Name of Director | Mr. Rahul L. Kanodia |
|---|--|
| DIN | 00075801 |
| Date of birth | November 25, 1966 |
| Age | 55 Years |
| Qualification | MBA degree from Columbia University (USA). Bachelor's degree from H.R. College (India) and Babson College (USA). |
| Expertise in specific functional areas | He has more than 30 years of professional experience and has expertise in the field of Business Strategies, Marketing, Finance, Merger and Amalgamations. |
| Terms and Conditions of Appointment/ Re-appointment | As set out in the resolution no. 5 of the Notice. |
| Details of remuneration sought to be paid and last drawn remuneration | The remuneration paid to Mr. Rahul L. Kanodia during the financial year ended March 31, 2022 is shown under the Corporate Governance Report. The remuneration proposed is detailed in Resolution No. 5 of the Notice. |
| Date of first appointment on the Board. | September 28, 2007 |
| No. of Meetings of the Board attended during FY 2021-22 | Attended all 7 meetings held. |
| Directorship held in other companies (excluding foreign companies and Section 8 companies) | Lumina Datamatics Limited Delta Infosolutions Private Limited Datamatics Robotics Software Limited Datamatics Information Solutions Limited Datamatics Infotech Services Private Limited |
| Membership/Chairmanship in Committees of public companies.(Audit Committee and Stakeholders' Relationship Committee considered) | Datamatics Global Services Limited Member: Audit Committee Stakeholders Relationship Committee |
| Shareholding in the Company | 209 Equity Shares of ₹ 5 each. |
| Directorship in other listed entities | Safari Industries (India) Limited |
| Disclosure of relationship with other Directors, Manager and other Key Managerial Personnel | He is son of Dr. Lalit S. Kanodia and brother of Mr. Sameer L. Kanodia, Directors of the Company. He is not related to any Key Managerial Personnel of the Company. |

By Order of the Board of Directors For Datamatics Global Services Limited

> Sd/-Divya Kumat EVP, Chief Legal Officer & Company Secretary

Place : Mumbai Date : April 28, 2022

Registered Office: